

SLAWOMIR PASZAK

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PERSONAL SUMMARY

A highly motivated and experienced PA, currently looking to resume my professional career after dedicating the last two years to raising a family. Excellent admin skills, thorough knowledge of digital design, as well as extensive experience in busy companies. After working at freelancer to refresh my skills, now fully committed to continuing my graphic/digital and web develop career on a full/part-time basis.

A proven ability of developing projects from inception through production (graphic design) to final delivery (print, web, digital), ensuring that all work is effective, appropriate and delivered within agreed timescales.

WORK EXPERIENCE

- 06.2017 - present Harper Collins Publishers, Glasgow (for Single Resource)
FLEXI WORKER
Spreading books on shelves, collecting orders, scanning and sorting.
- 03.2006 - present www.graphical.eu - Europe and USA
FREELANCE DIGITAL/GRAPHIC DESIGNER
Design - concepts and artwork, developing and creating both digital and print design for a wide range of print and on-line advert campaigns, digital publications (e-books), UX/UI web design and advertising.
- 11.2010 - 09.2011 Getin Noble Bank, Warsaw (Poland)
JUNIOR GRAPHIC DESIGNER
Design, print, web design, UI and UX - <http://www.getinbank.pl>
- 09.2010 - 11.2010 Open Finance SA, Warsaw (Poland)
GRAPHIC DESIGNER/ARTWORKER
Layouts websites, banner animation and developed illustration and infographics.
- 02.2009 - 12.2009 Invac Technology Sp. z o.o., Warsaw (Poland)
GRAPHIC DESIGNER
Prototypes, UX/UI, layout websites, icons and developed illustrative graphics.
- 02.2007 - 02.2009 Europa 2000 Consulting Sp. z o.o., Warsaw (Poland)
GRAPHIC DESIGNER
Marketing and public relations materials, design projects including, logo/identity development, catalogs, display graphics, print ads, newsletters, illustrations, digital photography, and banner ads.
- 04.2005 - 06.2006 Media-Service Sp. z o.o., Warsaw (Poland)
GRAPHIC DESIGNER
Prototypes, layouts websites and developed illustrative graphics for assigned projects.

EDUCATION

- 08.2016 - 06.2017 Glasgow Kelvin College, Glasgow (Scotland)
NC DIGITAL MEDIA COMPUTING and MOBILE TECHNOLOGY
Digital Media Applications for Graphics, Audio, Video; Microsoft Office Suite, IT Support: Hardware, Networking/Internet; High Level Programming, Mobile Technology - SQF level 5.
- 10.2008 - 06.2009 Business School (College), Warsaw (Poland)
GRAPHIC DESIGNER
Advanced Graphic Design Techniques, UX/UI, Animation, Webdesign, Corporate Identity
Proficiency in Graphic Design Software - Adobe Creative and Web Suite, Corel Draw.
- 09.1987 - 06.1993 TPR (Technical College), Gdynia (Poland)
FOOD TECHNOLOGIST
Technical College (English equivalent: Advanced Vocational Certificate of Education (AVCE) / BTEC National Diploma standard.

COURSE

- 09.2015 - 07.2016 **Rosemount Lifelong Learning, Glasgow (Scotland)**
ECDL COURSE
 European Computer Driving Licence (ECDL), passed module: Spreadsheets, Database Administration, Presentation.
- 10.2015 - 11.2015 **Rosemount Lifelong Learning, Glasgow (Scotland)**
SQA IT COURSE
 Course Content: Information and Communication Technology Skills - certificate: ICT Core Skills Level 4.
- 08.2015 - 12.2015 **Ingeus Ltd, Glasgow (Scotland)**
ESOL, ENGLISH COURSE
 English language certificate - ESOL, level: SCQF National 2 & 3.
- 01.2016 - 08.2016
- 05.2006- 06.2006 **Apple SAD, Warsaw (Poland)**
DESKTOP PUBLISHING OPERATOR
 Retouch images, composition, design and preparation (pre-press) for digital/printing.
 Certificate: Operator DTP (Desktop Publishing) Certificate.





SOFTWARE SKILLS

-  **ADOBE PHOTOSHOP**
 Photo retouch, illustration, montage and collage, UX/UI
-  **ADOBE ILLUSTRATOR**
 Corporate identity, icons, leaflets, packaging
-  **ADOBE INDESIGN**
 DTP, press composition, pre-press, control print
-  **ADOBE FLASH**
 Banners, animated infographics, presentation
-  **ADOBE DREAMWEAVER**
 Skills: best <html>, good {css;}, basic<?php?>, web developing
-  **COREL DRAW**
 DTP, printed banners, special techniques - masks, extrusion)

OTHER SKILLS

- Print design, labels, product packaging**
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- Corporate identity, brand communications**
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- Presentations (MS PowerPoint)**
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- Advertising in Web and Print**
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- UX/UI, Webdesign, Prototypes**
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- Animation and Hand Draw**
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- LANGUAGE**
- Polish**
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- English**
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- Russian**
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HOBBIES & INTERESTS

-  **Photography**
 portrait, landscape, travel, street life
-  **Electronics**
 building drone and filmmaking from the air
-  **Cycling**
 through varied terrain on a specialized bike
-  **Cooking**
 Italian, Mexican and Thai

ON-LINE

-  **PORTFOLIO:**
<http://www.graphical.eu>
-  **PHOTO BLOG:**
<http://www.yops.info>